

**CITY OF ATLANTA  
INVITATION TO PROPOSE  
ADVERTISEMENT**

Sealed proposals for **FC-600 600 7895, FULL SERVICE COMMERCIAL BANK AND FOREIGN CURRENCY EXCHANGE SERVICES at Hartsfield-Jackson Atlanta International Airport**, will be received by designated staff of the Department of Procurement (“DOP”), at 55 Trinity Avenue, City Hall South, Suite 1790, Atlanta, Georgia 30303, on **Wednesday, May 24, 2006**.

**ABSOLUTELY NO PROPOSAL WILL BE ACCEPTED AFTER 1:59 P.M.**

**THIS PROJECT IS AN ELIGIBLE BIDDER PROJECT AS DEFINED IN §2-1443 OF THE ATLANTA CITY CODE OF ORDINANCES, AND NO BID SHALL BE ACCEPTED UNLESS THE BID IS SUBMITTED BY AN ELIGIBLE BIDDER AS APPROVED BY THE OFFICE OF CONTRACT COMPLIANCE.**

**Proposals will be publicly read at 2:00 P.M., in Suite 1900, 1<sup>st</sup> Floor, City Hall South, 55 Trinity Avenue, S.W., Atlanta, Georgia.**

**Scope of Services:** The successful Proponent will fit and finish, operate, maintain, manage and provide banking services at the Airport in approximately 1,100 square feet of space; including operation, maintenance, and repair of a minimum of eighteen (18) automated teller machines (“ATMs”), in concourses T, A, B, C, D as referenced in the Request for Proposal document.

**A Pre-proposal Conference and Site Tour will be held on Wednesday, April 26, 2006, at 10:00 A.M., at the Hartsfield-Jackson Development Program Technical Support Campus, 1255 South Loop Road, College Park, Georgia 30337.** There will be representatives from the Department of Procurement, Office of Contract Compliance and the Department of Aviation available at the conference to discuss the project and to answer any questions. Bidders are urged to attend the conference.

General instructions, plans and/or specifications for submitting bid packages for this project will be available **Monday April 10**, and thereafter, Monday through Friday 8:15 A.M. - 5:00 P.M., in the DOP’s Plan Room, Suite 1900, City Hall, at a cost of **\$35.00**.

If you have any questions regarding this project, please direct them to Ms. Clarissa Brome, Contracting Officer, at (404) 330-6379, or by email at [cbrome@atlantaga.gov](mailto:cbrome@atlantaga.gov).

The City reserves the absolute right to reject any and all bids and waive any technicalities at any time.

**The bid document cannot be downloaded. The bid document must be purchased in the DOP’s Plan Room.**

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